



U.S. General Services Administration

# Federal Acquisition Service

## Computers for Learning

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**June 18, 2008**

# Presentation Objectives

- ❖ Authorities
  - Executive Order 13423
  - Executive Order 12999
- ❖ How CFL works
  - For Federal agencies
  - For schools and educational nonprofits
- ❖ Environmental Safeguards
- ❖ Benefits

Authorities

## Executive Order 13423

12B(3)(iii)/ 12B(3)(iv)

- ❖ “Have policies and programs to extend the useful lifetime of electronic equipment.”
- ❖ Ensure that all excess products are reused, donated, sold, or recycled using environmentally sound management practices at end of life.

## Executive Order 13423

12B(3)(iv)(c)

- ❖ “Agencies shall comply with GSA’s Computers for Learning Program (CFL) under E.O. 12999 when transferring their computers and other eligible equipment and shall use GSA’s CFL website, [www.gsaccess.gov](http://www.gsaccess.gov) to affect the transfer”

# Educational Technology: Ensuring Opportunity for All Children in the Next Century

EO12999

## ❖ Authorities

❑ 15 USC 3710 (i)

- **Stevenson-Wydler** Technology Innovation Act of 1980

❑ Title 40 USC 549

- Recodification of the **Federal Property and Administrative Services Act** of 1949

## Two Different Programs

### ❖ 15 USC 3710 (i)

- Authorizes direct transfers

Computers for Learning Program (CFL)

### □ Title 40 USC 549

- Authorizes transfers approved by GSA to a State Agency for Surplus Property (SASP) for subsequent donation to a school

Donation Program

## What is it?

- ❖ Computers for Learning (CFL)
  - ❑ A **program** whereby educationally useful Federal equipment excessed by Federal agencies is transferred directly to schools and educational non-profit organizations
  - ❑ A **website** developed by GSA to facilitate the CFL program.

## Definitions

EO12999

- ❖ “Schools” means individual public or private education institutions encompassing prekindergarten through twelfth grade, as well as public school districts.
- ❖ "Educationally useful Federal equipment" means computers and related peripheral tools (e.g., printers, modems, routers, and servers), including telecommunications and research equipment, that are appropriate for use in prekindergarten, elementary, middle, or secondary school education.

# How CFL Works

[the website]

# Federal Agencies

The text 'Federal Agencies' is rendered in a bold, sans-serif font. Each letter is filled with a different color from a rainbow spectrum, starting with purple for 'F', transitioning through red, orange, yellow, green, and blue. The letters have a slight 3D effect with a white outline and a soft shadow cast beneath them, suggesting they are floating above a dark surface.

### Welcome to GSAXcess®

[Click Login Button to Login](#)

Welcome to **GSAXcess.gov**, the entry site for the Federal Excess Property Utilization Program and the Federal Surplus Property Donation Program operated by the General Services Administration. You must login to use GSAXcess® to search for available property or report property. This site is not intended for the general public.



If you are interested in public sales of Government property, please visit [GSA Auctions®](#).

If you are interested in screening property located at the Defense Reutilization and Marketing Offices (DRMOs) prior to it rolling over to sales, please visit the [DRMS RTD2](#) site. RTD2 is the 2-day screening period that takes place after the GSA Allocation period is completed and the item is no longer visible in GSAXcess®. To request RTD2 property, you must contact the GSA Allocating Office where the property is located and provide the applicable Item Control Numbers (ICNs) for the

### GSAXcess® Login

[Login](#)

### GSAXcess® HelpDesk

GSAXcess® HelpDesk 1-866-333-7472.

### CFL HelpDesk

CFL Helpdesk 1-866-472-9161

### GSAXcess® Register

If you do not have an Access code but have a .gov or .mil email address, [Register](#) here. The system will assign you a **generic access code** that can be used to search our data base.

### GSAXcess® Practice Home

[Click here to go to GSAXcess® Practice Home.](#)

### GSAXcess® Ask the Expert

If you have procedural questions about Property Disposal, email them to [Ask The](#)

### the Expert

procedural questions about the Learning program, email them to [Expert](#).



### Excess Personal Property Transfers to Federal Agencies

- [Property Donations Through State Agencies for Surplus Property](#)
- [Area Property Officers](#)
- [National Utilization Officer Contacts](#)
- [Personal Property Management Offices](#)
- [GSAXcess® Browser Troubleshooting Guide](#)
- [GSAXcess® Training Presentations](#)
- [CFL Training Presentations](#)
- [What's New](#)



Home Page.....  
[gsaxcess.gov](http://gsaxcess.gov)



<a href="#">User Guides</a>	<a href="#">FAQ</a>	<a href="#">Program Links</a>	<a href="#">Contact Links</a>	<a href="#">GSAXcess® HelpDesk</a>
<a href="#">Agency Asset Management System (AAMS)</a>	<a href="#">Energy Asset Disposal System (EADS)</a>	<a href="#">Report Property</a>	<a href="#">Want List</a>	<a href="#">Direct Select</a> <a href="#">PTM</a>
<b>Global Search</b> <input type="text"/>	<input type="text"/> <b>Exact Phrase</b> <input type="button" value="Go"/>	<input type="text"/> <b>Basic Search</b> <input type="button" value="Options"/>	<a href="#">Advanced Search</a>	<a href="#">Menu</a> <a href="#">Home</a> <a href="#">Logout</a>

### Worldwide Property Items Category

All Items Available - All Categories

[View Cart \( 0 \)](#) [Checkout](#)

[Help](#)

Total number of items available: 22,701 / Total items available with Photos:

- [Agricultural Equipment and Supplies](#) (65/5)
- [Aircraft](#) (1/0)
- [Aircraft Parts and Tires](#) (509/5)
- [Automobiles](#) (17/9)
- [Boats](#) (24/8)
- [Clothing and Personal](#) (1,455/19)
- [Communication and Detection Equipment](#) (754/20)
- [Computer Equipment](#) (4,335/82)
- [Computer Software and Accessories](#) (481/7)
- [Construction Equipment](#) (34/4)
- [Electrical and Electronic Equipment and Components](#) (2,158/17)
- [Electrical and Electronic Measuring and Testing Equipment](#) (718/24)
- [Fire Trucks and Fire Fighting Equipment](#) (86/20)
- [Food Preparation and Serving Equipment](#) (130/9)
- [Furniture](#) (575/128)
- [Hardware](#) (1,882/16)
- [Household](#) (268/20)
- [Industrial Service and Trade Machinery](#) (197/18)
- [Industrial Special Machinery](#) (41/0)
- [Jewelry and Collectibles](#) (0/0)
- [Lab Equipment](#) (584/55)
- [Lighting](#) (149/3)
- [Marine Equipment](#) (26/1)
- [Materials Handling Equipment](#) (43/11)
- [Medical, Dental and Veterinary Equipment and Supplies](#) (793/175)
- [Miscellaneous](#) (4,888/108)
- [Motorcycles and Bicycles](#) (29/0)
- [Musical Instruments](#) (23/2)
- [Navigation Equipment](#) (44/0)
- [Office Equipment](#) (171/13)
- [Office Supplies and Forms](#) (58/3)
- [Photographic Equipment](#) (369/31)
- [Recording Equipment](#) (244/6)
- [Recreation](#) (113/10)
- [Refrigeration and Air Conditioning Equipment](#) (153/14)
- [Tools](#) (223/11)
- [Travel Trailer and/or Mobile Home](#) (83/28)



Initial Page.....  
after log-in

[Property Custodian](#) \*

First Name  Last Name

Phone  -  -  Extension

Fax  -  -

Email Address

Notify Property Custodian when Available for Sale

Property Type: \*

If you need assistance, contact your [NUO](#) or [APO](#)

• Regular Utilization and Donation Screening

- No special requirements
- Surplus sale proceeds retention
- [Property was purchased with working capital or revolving funds](#)

Exceptions

Agency Location Code (Station Deposit Symbol)

Appropriation or Fund To Be Reimbursed

Agency Control Number



[Federal Supply Class](#)/National Stock Number \*

National Item Identification Number (NIIN)

Special Instructions:

- Contractor Inventory
- Overseas Inventory

[Federal Asset Sales Center:](#)

- GSA
- [USDA - CEPO](#) (reported property must be located within the Washington, D.C. metropolitan area)
- [APPROVED WAIVER](#)

Make

Model\*

Item Name\*

Special Description

Quantity\*

[Unit of Issue](#)\*



## CFL FSCs

- ❖ 7010 Laptops and Desk Top systems
- ❖ 7020 CPU -- Analog
- ❖ 7021 CPU -- Digital
- ❖ 7022 CPU -- Hybrid
- ❖ 7025 Monitors, Printers and other Peripherals
- ❖ 7030 Software
- ❖ 7035 Servers
- ❖ 7040 Punched Card Equipment
- ❖ 7045 ADP Supplies
- ❖ 7050 ADP Components

### Computer Equipment Screen

**GSA Menu**      **Back**      **Help**

No More Hardware Items Available

Select Application Information from Each Drop-down List



**Hardware Type**

- Select--
- CPUs
- Desktop Systems
- Laptops**
- Servers
- Other Computers

**Equipment Type**      **Make**

Note: You have space to input information about this item on the "Property Description" section when you are taken back to the previous screen.

#### List of Items Available

Options	Equipment Type	Equipment Type	Make
---------	----------------	----------------	------

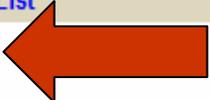
**Drop Down Menu  
for Hardware Type**

### Computer Equipment Screen

[GSA Menu](#)   [Back](#)   [Help](#)

No More Hardware Items Available

Select Applicable Information from Each Drop-down List

Hardware Type       Equipment Type    [Make](#)

Note: You have space to include other pertinent information about this item on the "Property Description" section when you are taken back to the previous screen.

#### List of Items Available

Options	Hardware Type	Equipment Type	Make
<a href="#">Select</a>	Laptops	Apple	Apple
<a href="#">Select</a>	Laptops	Apple	Other
<a href="#">Select</a>	Laptops	Windows	Acer
<a href="#">Select</a>	Laptops	Windows	Compaq
<a href="#">Select</a>	Laptops	Windows	Dell
<a href="#">Select</a>	Laptops	Windows	Emachines
<a href="#">Select</a>	Laptops	Windows	Gateway
<a href="#">Select</a>	Laptops	Windows	HP
<a href="#">Select</a>	Laptops	Windows	IBM
<a href="#">Select</a>	Laptops	Windows	Lenovo
<a href="#">Select</a>	Laptops	Windows	NEC
<a href="#">Select</a>	Laptops	Windows	Panasonic
<a href="#">Select</a>	Laptops	Windows	Samsung

Computers filtered for Laptops

[Federal Supply Class](#)/National Stock Number \*

7010

National Item Identification Number (NIIN)

[Hardware Type](#) \*

LAPTOP

[Equipment Type](#) \*

WINDOWS

[Processor](#) \*

[Processing Speed](#)

[RAM](#)

[Hard Disk Size](#)

Hard Disk Status \*

Sanitized  Not Sanitized  Removed  Degaussed

NOTE: This computer equipment must meet your Agency's cyber security policy for disposal of information system property.

Is Equipment for Computers for Learning (CFL)? \*

Yes  No

Do you want GSA to allocate this property for you? \*

Yes  No

Special Instructions:

Contractor Inventory

[Federal Asset Sales Center:](#)

Item Name and Extra Fields Added

in the Washington, D.C.

[Make](#) \*

DELL

[Model](#) \*

[Item Name](#) \*

COMPUTER LAPTOP DELL

[Quantity](#) \*

[Unit of Issue](#) \*

EA

[Original Acquisition Cost \(per Unit\)](#) \*

[Fair Market Value \(per Unit\)](#)

[Federal Supply Class](#)/National Stock Number \*

7010

National Item Identification Number (NIIN)

[Hardware Type](#) \*

LAPTOP

[Equipment Type](#) \*

WINDOWS

[Processor](#) \*

INTEL PENTIUM III

[Processing Speed](#)

[RAM](#)

[Hard Disk Size](#)

Hard Disk Status \*

Sanitized  Not Sanitized  Removed  Degaussed

NOTE: This computer equipment must meet your Agency's cyber security policy for disposal of information systems.  
Is Equipment for Computers for Learning (CFL)? \*

Yes  No

Do you want GSA to allocate this property for you? \*

Yes  No

Special Instructions:

Contractor Inventory

OverSeas Inventory

[Federal Asset Sales Center:](#)

GSA

[USDA - CEPO](#) (reported property must be located in a metropolitan area)

[APPROVED WAIVER](#)

[Make](#) \*

DELL

Model \*

Item Name \*

Quantity \*

[Unit of Issue](#) \*

Original Acquisition Cost (per Unit)

Fair Market Value (per Unit)

http://gsaccess.gov - GSAXce...

### Click the Processor to Select

- AMD Athlon 64
- AMD Athlon 64 X2 Dual-Core
- AMD Sempron
- AMD Turion 64 X2
- AMD Turion 64
- AMD Opteron
- Intel Core Duo
- Intel Core Solo
- Intel Core 2 Duo
- Intel Pentium D
- Intel Pentium II
- Intel Pentium III
- Intel Pentium 4
- Intel Pentium M
- Intel Celeron
- Intel Celeron D
- Intel Celeron M
- Intel Xeon
- Intel Pentium Xeon
- Intel Pentium Pro

Internet

Hypertext Fields with Drop Down Menus

Federal Supply Class/National Stock Number \* 7010 National Item Identification Number (NIIN)

Hardware Type\*

Equipment Type\*

Processor\*

Processing Speed

RAM

Hard Disk Size

Hard Disk Status\*  Sanitized  Not Sanitized  Removed  Degaussed

NOTE: This computer equipment must meet your Agency's cyber security policy for disposal of information system property.

Is Equipment for Computers for Learning (CFL)? \*  Yes  No

Do you want GSA to allocate this property to you? \*  Yes  No

Special Instructions:  Contractor Inventory  OverSeas Inventory



Federal Asset Sales Center:  GSA

USDA, GSA / ... Washington, D.C.

**Decision:  
CFL or Donation**

Make\*

Model\*

Item Name \*

Quantity \*

Unit of Issue \*

Original Acquisition Cost (per Unit) \*

Fair Market Value (per Unit)

# Schools and Educational Nonprofits

U.S. General Services Administration

About the Program

Federal Property Managers

School Educational/Nonprofits

Success Stories

## About The Program

- [Executive Order 12999](#)
- [Program Description](#)
- [Eligibility](#)
- [References](#)
- [EZ/EC Empowerment Zone](#)
- [Frequently Asked Questions](#)
- [The Director's Corner](#)

Click 'Sign in' Button to Sign in

## Welcome to the New CFL Website

In order to encourage and promote the reuse of computers, GSA is proud to sponsor the new re-engineered Computers for Learning (CFL) website.

The CFL program evolved as a guide for implementing Executive Order 12999, Educational Technology: Ensuring Opportunity for all Children in the Next Century. The executive order encourages agencies, to the extent permitted by law, to transfer computers and related peripheral equipment excess to their needs directly to schools and some educational nonprofit organizations. The CFL program specifically matches the computer needs of schools and educational nonprofit organization with excess



## CFL Sign in

Sign in

## CFL Registration

If you do not have a User ID click [Register](#).

If you are a school, you must supply a valid [NCES](#) number; if you are an educational nonprofit organization you must supply a valid [501C](#) number on the registration form.

After you successfully registration, the instantly assign a User ID via

Staff

Home Page ...  
computersforlearning.gov

# Web Site Eligibility

## ❖ Schools

- ❑ Public, Private, Parochial School, Home Schools
  - Grades Prekindergarten through 12
- ❑ Home Schools
  - Must meet state requirements
- ❑ Located in:
  - One of the 50 states
  - U.S. Virgin Islands
  - American Samoa
  - Guam
  - Commonwealth of Puerto Rico
  - Commonwealth of Northern Mariana Islands

## Web Site Eligibility

- ❖ Educational Nonprofit institutions or organizations
  - Nonprofit
  - Engaged in
    - collaborative projects with schools or
    - education as their primary focus
    - meet the criteria of an educational organization as defined by the Donation Program

## Registrant – “Validation”

- ❖ For schools
  - ❑ National Center for Education Statistics
  
- ❖ For non-profit organizations
  - ❑ Certification statement

Re

Fields marked with an asterisk \*

This is a nonprofit educational institution or organization exempt from taxation under section 501 of the Internal Revenue code of 1986 (26USC 501) and the organization has a Federal tax ID number from the IRS

Type of Education

I Certify  I Do Not Certify

Information about t

This organization is established strictly for educational purposes. (A response of "I certify" indicates that your organization is an approved, accredited, or licensed public or non-profit institution, facility, entity or organization conducting an educational program or research for educational purposes, such as a child care center, school, or school for the mentally or physically disabled). (You may be required to provide the agency proof of purpose).

First Nam

Title or Positio

Phone Numbe

Email Address

Confirm E

Address

I Certify  I Do Not Certify

This organization supports students within the range of Pre-K through 12th grade.

School or Education

School/Organiza

Nam

Address

I Certify  I Do Not Certify

I certify that the above responses provided are true and correct. These certifications are made in accordance with and subject to the penalties of Title 18, Section 1001, the United States Code, Crime and Criminal Procedures.

Cit

Stat

Count

I Certify  I Do Not Certify

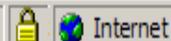
Approving Official I

First Nam

Submit

Cancel

Title or Positio



Phone Number \*

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

Extension

\_\_\_\_\_

## Registration – Allocation Questions

### ❖ Schools

- Has your school received computer equipment in the past 12 months?
- Is your school an Empowerment Zone or Enterprise Community
- How many students in your school are registered for State/Federal lunch assistance?

## Cost and Ownership

### ❖ School

- does not pay for computers and other equipment
- must pay for packing, handling, and transportation fees
- takes ownership upon receipt

# Computers For Learning

U.S. General Services Administration

About the Program

Federal Property Managers

School Educational/Nonprofits

Success Stories

## Registration Screen for Schools and Educational Nonprofit

Fields marked with an asterisk \* are required

[Back](#)

[Help](#)

**Submit**

Type of Educational Organization \*  Schools (Pre-K to 12th grade)  Educational Non-profit

Enter NCES Number (12 digits for Public Schools/8 digits for Private Schools)

### Information about the Person Getting the Access Code

First Name \*  Middle Initial  Last Name \*

Title or Position \*

Phone Number \*  -  -  Extension

Email Address \*

Confirm Email Address \*

### School or Educational Nonprofit Organization Information

School/Organization Name \*

Address \*

City \*

State \*  Zipcode \*  -

County \*

### Approving Official Information

First Name \*  Middle Initial  Last Name \*

# Registration Screen for Schools and Educational Nonprofit

Fields marked with an asterisk \* are required.

Back

Help

You must check all Certify Question to continue

Submit

Type of Educational Organization \*  Schools (Pre-K to 12th grade)  Educational Non-profit

Enter 501C Number (Eg:12-3456789)

## Information about the Person Getting the Access Code

First Name \*

Middle Initial

Last Name \*

Title or Position \*

Phone Number \*

 -  - 

Extension

Email Address \*

Confirm Email Address \*

## School or Educational Nonprofit Organization Information

School/Organization Name \*

Address \*

City \*

State \*

Zipcode \*

 - 

County \*

# Search Results

<a href="#">Search Information</a>	<a href="#">Search Results</a>	<a href="#">Modify Search</a>	<a href="#">Data Notes/Grant IDs</a>	<a href="#">Help</a>
<b>School Name:</b> Massaponax High	<b>District Name:</b> Spotsylvania County Public Schools <a href="#">district information</a>	<b>County:</b> Spotsylvania <a href="#">schools in county</a>		
<b>Mailing Address:</b> 8201 Jefferson Davis Hwy Fredericksburg, VA 22407	<b>Physical Address:</b> 8201 Jefferson Davis Hwy Fredericksburg, VA 22407	<b>Phone:</b> (540) 710-0419		
<b>NCES District ID:</b> 5103640	<b>NCES School ID:</b> 510364001881	<b>State District ID:</b> 088	<b>State School ID:</b> 0880506	



## School Characteristics

<b>Grade Span:</b> (grades 9 - 12)	<input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12	<b>Type:</b>	Regular school
<b>Total Students:</b>	1,659	<b>Old Locale:</b>	Rural, inside CBSA (8)
<b>Classroom Teachers (FTE):</b>	114.0	<b>New Locale:</b>	Rural: Fringe (41)
<b>Student/Teacher Ratio:</b>	14.6	<b>Status:</b>	Currently operational
<b>Charter:</b> no <b>Magnet:</b> no <b>Title I School:</b> no <b>Title I School-Wide Program:</b> N/A			

## Enrollment Characteristics

<b>Enrollment by Grade:</b>					
	9	10	11	12	
Students	524	408	373	354	
<b>Enrollment by Race/Ethnicity:</b>					
	Amer Ind/ Alaskan	Asian	Black	Hispanic	White
Students	11	40	378	87	1,141
<b>Enrollment by Gender:</b>					
	Male	Female	Unknown		
Students	804	853	0		



**Free lunch eligible:** 286    **Reduced-price lunch eligible:** 82    **Migrant Students:** N/A

All Words

Search

or Browse by State:

Select State

## All Items by Computer Category

### All Items

[View Current Orders](#)[View Cart \(0\)](#)[Checkout](#)[Help](#)

Total number of items available: **603** / Total number of items available with Photos: **35**

[CPUs \(57/1\)](#)[Disk Drives \(5/0\)](#)[Desktop Systems \(167/3\)](#)[Keyboards \(21/1\)](#)[Laptops \(133/10\)](#)[Modems \(1/0\)](#)[Servers \(8/0\)](#)[Monitors \(48/7\)](#)[Other Computers \(37/1\)](#)[Mouses \(6/0\)](#)[Printers \(49/6\)](#)[Scanners \(13/3\)](#)[Other Accessories \(58/3\)](#)

# Search Results List of Items

## All Items > Laptops

[View Current Orders](#) [View Cart \(0\)](#) [Checkout](#)

No more records

[Back](#) [Help](#)

Total number of items available: **133** / Total number of items available with Photos: **10**

Search in Results:  All Words  Page:  <<< Go To

Select	Item Control Number ↑ ↓	Item name ↑ ↓	State ↑ ↓	City	Make ↑ ↓	Model ↑ ↓	Hard Disk Status ↑ ↓	Available Quantity	Condition Code ↑ ↓	Closing Date ↑ ↓	Req Qu
<a href="#">Add to cart</a>	<a href="#">898277-7303-0003</a>	COMPUTER LAPTOP ARMADA, SONY, DELL UNKNOWN	CO	LOVELAND	OTHER	ARMADA, SONY, DELL	Sanitized	1	Usable	11/22/2007	
<a href="#">Add to cart</a>	<a href="#">898277-7303-0002</a>	COMPUTER LAPTOP DELL LATITUDE C400 UNKNOWN	CO	LOVELAND	DELL	LATITUDE C400	Sanitized	4	Usable	11/22/2007	
<a href="#">Add to cart</a>	<a href="#">898277-7303-0001</a>	COMPUTER LAPTOP DELL LATITUDE C800 UNKNOWN	CO	LOVELAND	DELL	LATITUDE C800	Sanitized	3	Usable	11/22/2007	
<a href="#">Add to cart</a>	<a href="#">364312-7232-0011</a>	COMPUTER LAPTOP 5 INTEL PENTIUM 4 COMPUTER	GA	FOREST PARK	OTHER	5	Sanitized	1	Usable	09/24/2007	

# Federal Agencies

The text "Federal Agencies" is rendered in a large, bold, sans-serif font. Each letter is filled with a different color from a rainbow spectrum, starting with purple for 'F', transitioning through red, orange, yellow, green, and blue. The letters have a white outline and are set against a black background. A white, motion-blurred shadow of the text is cast onto the surface below, giving it a 3D appearance.



### GSAXcess® Main Menu

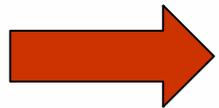
[Help](#)

#### Report Property Menu

- [Create Report](#)
- [Modify Report](#)
- [Review Report](#)
- [Upload Pictures](#)

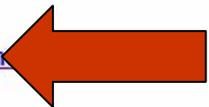
#### Search & Select Menu

- [Search and Select](#)
- [Inquire Requests](#)
- [Change Requests](#)
- [Delete Requests](#)
- [Want List Items](#)



#### CFL Functions Menu

- [View/Allocate Requested Items](#)
- [Confirm Allocations](#)
- [Transfer](#)
- [Change Allocation/Transfer](#)
- [School Search](#)
- [Resend School Transfer Order](#)
- [Post Transaction Module](#)



#### AAMS/EADS Menu

- [Search and Freeze](#)
- [Review and Transfer Multiple Items](#)
- [Transfer Single Item](#)
- [Delete Freezes](#)
- [Want List Items](#)

#### State 3040 Menu

- [Create Data Report](#)

#### CFL User Maintenance Menu

- [CFL User Maintenance](#)

#### GSA Internal Menu

- [GSA Internal Functions](#)

All agency CFL functions in GSAXcess® are listed in this menu area

# Environmental Safeguards

The image features the text "Environmental Safeguards" in a large, bold, sans-serif font. The letters are filled with a vibrant rainbow gradient, starting with purple on the left, transitioning through blue, green, yellow, orange, and red, and ending with purple on the right. The text is set against a solid black background. Below the text, there is a series of white, parallel lines that create a perspective effect, making the text appear to be floating above a surface or casting a shadow.

# Proper Disposal for Schools/Educational Nonprofits

Since title transfers when you receive government property (you are now the owner) we ask that when it is time for you to dispose of your used equipment that you do so in an environmentally friendly manner. The following are a few suggestions for proper disposal:

1. Be sure that you adhere to your state's laws and guidelines.
2. Follow EPA Guidelines - Pass it on! <http://www.epa.gov/plugin>
3. EPA Recycling Electronics and Asset Disposition (READ) <http://www.epa.gov/oam/read/index.htm>

The READ Government Wide Acquisition Contract (GWAC) provides Federal agencies with a dependable method of properly managing electronic inventories, recycling electronic equipment, and disposing of excess or obsolete electronic equipment in an environmentally responsible manner.

**They are willing to work with Schools and Educational Non Profits who have received CFL equipment, to properly dispose of this equipment when it is determined that it is not longer needed.** For more information contact Oliver Voss via email at: [Voss.Oliver@epa.gov](mailto:Voss.Oliver@epa.gov) or David Fuller at [fuller.david@epa.gov](mailto:fuller.david@epa.gov)

• [Search Details](#)

• [Accepting Transfer](#)

• [Assurance Statement](#)

• [Home Schools](#)

• [Environmental Disposal](#)



electronic inventories, recycling electronic equipment, and disposing of excess or obsolete electronic equipment in an environmentally responsible manner.

They are willing to work with Schools and Educational Non Profits who have received CFL equipment, to properly dispose of this equipment when it is determined that it is not longer needed. For more information contact Oliver Voss via email at: [Voss.Oliver@epa.gov](mailto:Voss.Oliver@epa.gov) or David Fuller at [fuller.david@epa.gov](mailto:fuller.david@epa.gov)

### **Environmentally Friendly Disposal - EDF**

Use Environmentally Friendly Disposal (EDF) of your excess computer equipment:

Does anyone in your school need this equipment?

Could this equipment benefit the community? - Boys/Girls Club, Church, Scouting, or Elder Care Program.

If the equipment is broken, can it be refurbished, recycled or repaired?

What are my options for final disposal? - Proper Solid Waste Management Programs through the city, county or state?

Third party recycler?

**Trash Dumpster - NEVER.**

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**Benefits**

## Benefits of CFL

- ❖ Saves agencies unneeded expenses of disposal
  - ❑ A “green” solution through reuse
  
- ❖ Excess property is not junk and has value to others
  - ❑ Helps students “succeed in the information-intensive 21st century” [by]
    - “making modern computer technology an integral part of every classroom”
    - “connecting classrooms to the National Information Infrastructure”

## For Further Detailed Assistance....

❖ Area Property Officers located throughout the Nation

❑ [www.gsa.gov/apo](http://www.gsa.gov/apo)

❖ GSAXcess® HelpDesk

❑ 1-866-333-7472

❑ [gsaxcesshelp@gsa.gov](mailto:gsaxcesshelp@gsa.gov)

# Questions



# The Process

- ❖ Agency
  - ❑ Reports property into GSAXcess®
- ❖ School
  - ❑ registers on computersforlearning.gov website
  - ❑ screens computers in GSAXcess®
  - ❑ selects computers desired for transfer using a virtual shopping cart and proceeds through checkout
- ❖ System notifies the agency of school selections
- ❖ Agency
  - ❑ allocates the computer to a school
- ❖ System
  - ❑ Sends emails transfer order to allocated school
- ❖ School
  - ❑ signs transfer order
  - ❑ faxes transfer order to holding agency
  - ❑ signs transfer order
  - ❑ faxes transfer order back to school
- ❖ School
  - ❑ Presents signed order to agency at time of pickup up by school or the school's transportation agent
- ❖ Agency
  - ❑ Transfers the computer in GSAXcess ®