



U.S. General Services Administration

Office of Governmentwide Policy

Responsible Disposition of Electronic Wastes – GSA's Role GreenGov Symposium

Bob Holcombe

Program Director

Personal Property Management Policy (MTA)

Office of Travel, Transportation and Asset Management

Guidance, Standards, and Best Practices

Agency Policy

GSA Regulations and Policy

Federal Law (40 USC)

U.S. Constitution



GSA and the Federal Asset Management Environment

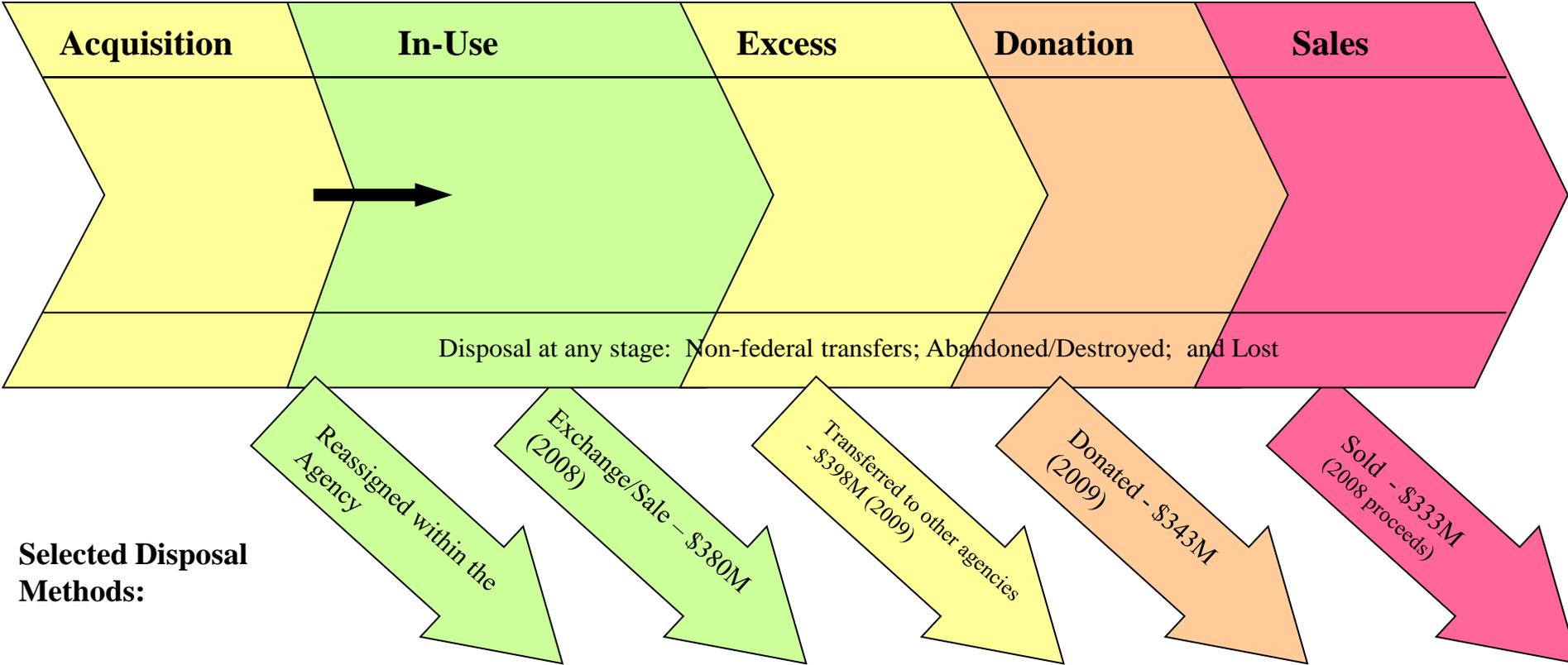
- ❑ The Federal Government owns personal property assets valued over \$1.3 Trillion.
- ❑ Policies and Best Practices – GSA OGP.
- ❑ Operations – GSA FAS.

- ❑ Personal Property covers all property, except land and buildings (real property), Federal records, and large naval vessels.
- ❑ Policies encourage use within the acquiring agency, other federal agencies and public bodies before being sold.
- ❑ Some agencies have unique laws.

- ❑ Hazardous materials and waste – Policy in collaboration with the Environmental Protection Agency and the White House.



The “Normal” Disposal Process



Selected Disposal Methods:

General Property Regulations

<u>Topic</u>	<u>Where it can be found</u>
General	FMR 102-35 – Good place to start
Utilization	FMR 102-36
Donation	FMR 102-37
Sale	FMR 102-38
Exchange/sale	FMR 102-39
Special Handling	FPMR 101-42 (FMR 102-40 Pending)
Abandoned/forfeited	FMR 102-41
Foreign Gifts	FMR 102-42
Supply/Procurement	Subchapter E (FPMR) (FMR 102- 43 to 50 Pending)

<u>Topic</u>	<u>Where it can be found</u>
Property Acquired w/Charge Card	Bulletin B-25
Use of Voluntary Consensus Standards	Bulletin B-18
Stewardship of Property	Bulletin B-17
Use of Photographs in Disposal	Bulletin B-14
Use of Exchange/Sale	Bulletin B-13
Annual Reports	Bulletin B-5
Disposal of Electronic Equipment	Bulletin B-4

Article 4, Section 3

The Congress shall have Power to dispose of and make all needful Rules and Regulations respecting the Territory or other **Property** belonging to the United States....;

(Recodified under Public Law 107-217)

Sec. 121. Administrative

...

c) (2) REQUIRED REGULATIONS AND ORDERS-
The **Administrator shall prescribe regulations** that the Administrator considers necessary to carry out the Administrator's functions under this subtitle and the head of each executive agency shall issue orders and directives that the agency head considers necessary to carry out the regulations.

(Recodified under Public Law 107-217)

Sec. 524. Duties of executive agencies

(a) REQUIRED- Each executive agency shall--

- (1) maintain adequate inventory controls and accountability systems for property under its control;
- (2) continuously survey property under its control to identify excess property;
- (3) promptly report excess property to the Administrator of General Services;
- (4) perform the care and handling of excess property; and
- (5) transfer or dispose of excess property as promptly as possible in accordance with authority delegated and regulations prescribed by the Administrator.

(Recodified under Public Law 107-217)

Sec. 524. Duties of executive agencies

...

(b) REQUIRED AS FAR AS PRACTICABLE- Each executive agency, as far as practicable, shall--

(1) reassign property to another activity within the agency when the property is no longer required for the purposes of the appropriation used to make the purchase;

(2) transfer excess property under its control to other federal agencies and to organizations specified in section 321(c)(2) of this title; and

(3) obtain excess property from other federal agencies.

Sec. 121. Administrative

...

c) (2) REQUIRED REGULATIONS AND ORDERS-
The Administrator shall prescribe regulations that the Administrator considers necessary to carry out the Administrator's functions under this subtitle and **the head of each executive agency shall issue orders and directives that the agency head considers necessary to carry out the regulations.**

Policy Hierarchy – Guidance, Standards, and Best Practices

- ❑ GSA Publishes Guidance in Several Areas
 - Bulletins
 - Management Review Guides
 - Flashes
- ❑ Voluntary Consensus Standards are Published by ASTM and cover many property management areas.
- ❑ Best Practices can be obtained through collaboration with GSA and other Federal Agencies and Benchmarking.

- ❑ Stevenson-Wydler (15 USC 3710 et seq)
- ❑ Allows transfers of research equipment directly to certain institutions.

- ❑ Executive Order 12999 – Computers for Learning
- ❑ Allows transfers of computers and related equipment to schools and educational institutions, as well as encourages agencies to assist schools in setting up their IT infrastructure.

- ❑ Sales of Scrap under Public Law 110-161
 - Allows retention of proceeds related to recycling programs
- ❑ OMB Circulars and Executive Orders

For example;

OMB Circular A-126 – Management and Use of Government Aircraft

Executive Orders covering Green programs, Real Property Management, Internal Controls, and Grants.

Bob Holcombe

robert.holcombe@gsa.gov

(202) 501-3828

(202) 501-1777 (main office)

www.gsa.gov/personalpropertypolicy

Topic and Point of Contact Where it can be found

General Gary Thompson 202-208-7433	FMR 102-35 (starting point)
Utilization Gary Thompson 202-208-7433	FMR 102-36
Donation Pat Elliott 202-219-3561	FMR 102-37
Sales Gary Thompson 202-208-7433	FMR 102-38

Topic and Point of Contact Where it can be found

Federal Asset Sales

GSA Website

Gary Thompson 202-208-7433

Exchange/sale

FMR 102-39

Beth Allison 202-219-1729

Special Handling

FMR 102-40 Pending

Gary Thompson 202-208-7433

Abandoned/forfeited

FMR 102-41

Pat Elliott 202-219-3561

Topic and Point of Contact Where it can be found

Foreign Gifts

FMR 102-42

Gary Thompson 202-208-7433

Supply/Procurement

FMR 102-44 to 50 Pending

Beth Allison 202-219-1729