

[Agency Name]
Environmental Management System Status Report for Fiscal Year 08
Pursuant to Executive Order 13423
*Strengthening Federal Environmental, Energy,
and Transportation Management*

Introduction

This Report provides a summary of the progress of [Agency Name] facilities and organizations in implementing the Environmental Management System (EMS) requirements of Executive Order (EO) 13423. In addition to the tabulation of EMS responses, the Report contains an extensive summary of responses to the narrative questions on [Agency Name] experiences with EMS implementation. The report was prepared in accordance with the guidance provided in the letter from the Federal Environmental Executive to Agency Senior Officials, dated [date].

[Note: Guidance for completing this report appears in blue text and in brackets. Please remove all blue text prior to submitting the final report to EPA.]

I. Appropriate Facilities/Organizations.

a. Number of EMS “Facilities/Organizations”.

The total number of EMS “facilities/organizations” responding to the FY08 metrics is [#].

The total number of EMS “facilities/organizations” identified after the date of the signature of EO 13423 is [#].

Note: For the purposes of Part II of this report, EMSs identified after the date of the signature of EO 13423 remain un-scored until they reach the implementation date agreed upon with OFEE.

The following table describes changes to the Department’s “Appropriate Facilities” list occurring since the 2007 EMS report submission.

The table below provides a few examples.

Facility/Organization Name	Description of Change
Facility Y	Added to list – newly identified facility EMS
Facility A	Removed from list – facility is now closed
Facility E Facility F Facility G	Removed from list – Consolidated under an organizational EMS as described in line below

FacilityOrg EFG	Added to list – newly identified facility/organization EMS
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II. Environmental Management System Scorecard Metrics.

Based on facility/organization responses to *Part II EMS Scorecard Metrics*, [Agency Name] facilities/organizations scored as follows:

Score	Number of Facilities/Orgs*	Percent of Facilities/Orgs*
Green	[#]	[#%]
Yellow	[#]	[#%]
Red	[#]	[#%]

*Include **only** those EMSs that were identified prior to signature of EO 13423 (January 24, 2007) and/or those identified prior to signature of EO 13423 that have since been consolidated into an organizational EMS.

III. Environmental Management System Effectiveness Questions.

a. Responses to Questions on the Benefits of EMS on the Facility/Organization.

[For each of the 9 effectiveness categories below, provide the number of facility/organization responses for each level of effectiveness. The sum of each column should equal the total number of facilities/organizations as reported in section I.a. above.]

	Reduced risk to facility/organization mission	Improved fiscal efficiency or cost avoidance	Greater understanding of environmental issues at all levels of the organization	Greater empowerment of individuals to contribute to improving the organization's environmental footprint	Greater integration of environment into organizational culture or operations	Greater integration of environment into real property asset management	Improved community relations	Improved effectiveness in overall mission	Improved cooperative conservation with other groups
A great deal									
Quite a bit									
Somewhat									
A little bit									
Not at all									
Does not apply									

[Optional -- In addition to the 9 effectiveness categories above, specific facilities/organizations may have also listed "other" categories. If so, you may provide a listing or summary of those additional entries here.]

b. Responses to Questions on the Benefits of EMS on Environment and Environmental Issues.

[For each of the 13 environmental benefit categories below, provide the number of facility/organization responses for each level of benefit. The sum of each column should equal the total number of facilities/organizations as reported in section I.a. above.]

	Improved overall compliance management	Improved overall personnel health and safety	Improved overall pollution prevention	Improved water quality	Improved air quality	Improved hazardous material management	Improved hazardous waste management	Improved solid waste management	Improved conservation of natural resources	Improved conservation of energy in facilities	Improved conservation of fuel in vehicles	Improved conservation of water	Reduced number of permits needed to operate
A great deal													
Quite a bit													
Somewhat													
A little bit													
Not at all													
Does not apply													

[Optional -- In addition to the 13 environmental benefit categories above, specific facilities/organizations may have also listed "other" categories that realized a benefit. If so, you may provide a listing or summary of those additional entries here.]

IV. Questions on Environmental Management System Experiences

a. EMS BENEFITS/SUCSESSES.

[Facilities/organizations were invited to provide up to three statements identifying benefits/succeses associated with EMS implementation. Provide a selection of those statements (or an overall summary of those statements) here.]

b. BEST PRACTICES.

[Facilities/organizations were invited to provide up to three statements identifying EMS implementation best practices. Provide a selection of those statements (or an overall summary of those statements) here.]

c. LESSONS LEARNED.

[Facilities/organizations were invited to provide up to three statements identifying EMS implementation best practices/lessons learned. Provide a selection of those statements (or an overall summary of those statements) here.]

d. EMS IMPLEMENTATION CHALLENGES.

[Facilities/organizations were invited to provide up to three statements identifying EMS implementation challenges. Provide a selection of those statements (or an overall summary of those statements) here.]

e. EMS BENEFITS TO AGENCY MISSION.

[Facilities/organizations were invited to provide up to three statements identifying how EMS implementation has enabled the agency to operate more effectively in accomplishing its mission (e.g., reduced number of off-normal events that disrupt agency schedules or operations; greater interoperability among sites; better relations with host communities, states, and their elected representatives; greater speed and agility in responding to unexpected events; improved ability to write performance based contracts). Provide a selection of those statements or an overall summary of those statements, here.]