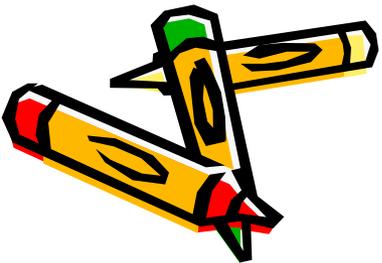
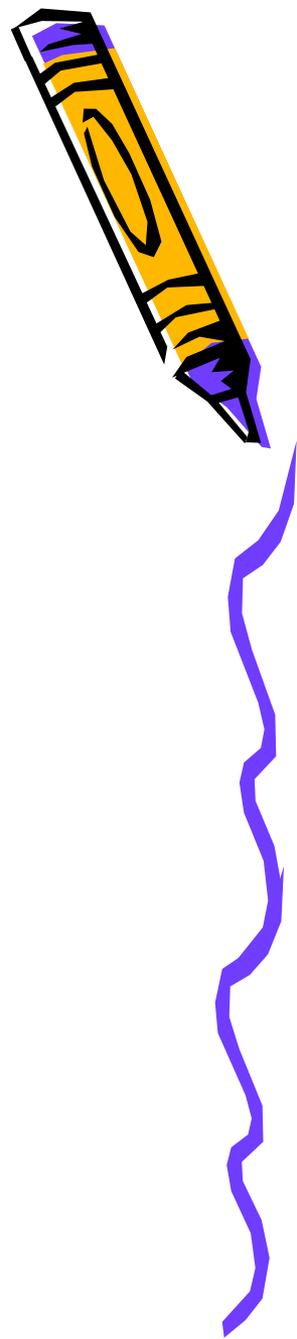
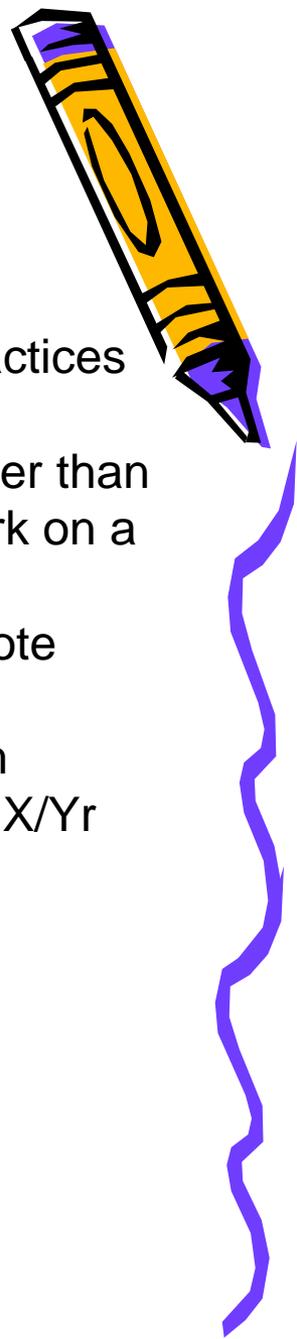


Examples of Green Team Goals and Accomplishments

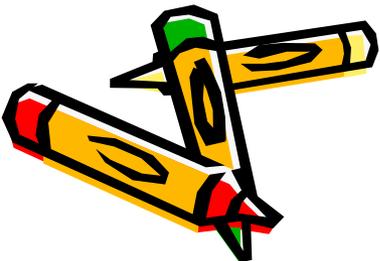
- Long term and short term
 - Awareness/Engagement/Participation
 - Measurement (overall)
 - Waste Prevention and Reuse
 - Recycling, and
 - Buying Recycled



Awareness, Engagement and Participation



- Implement suggestions from results of an employee “environmental” practices survey
- Transportation – Promote alternate modes of transportation to work (other than automobile) – For 2008 increase the number of bicyclists bicycling to work on a regular bases.
- Develop and implement a plan to meet with each office/division to promote green team goals (and overall environmental stewardship practices).
- Bring new ORD offices in PY North 6th & 7th floors into the Green Team
- Hold a PY Green Team Town Meeting for all employees at PY at least 1X/Yr
- Hold events for Earth Day and America Recycles Day
- Create a Green Team intranet site and post a periodic update/news/info publication
- Recruit additional members from staff
- Organize 1 or 2 field trips (budget would be needed for transportation)



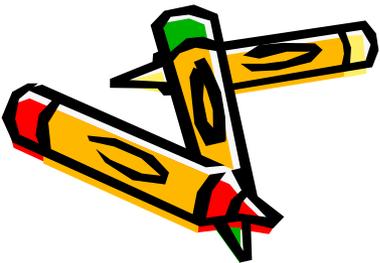
Refine the measurement system



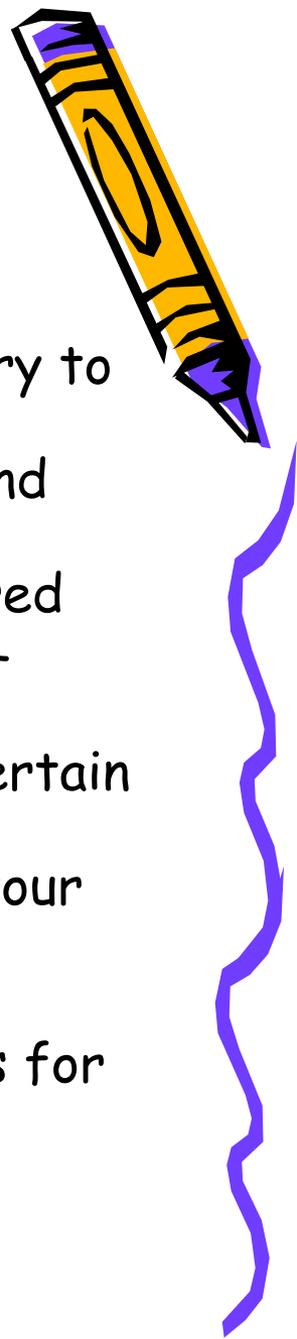
- Calculate Diversion Rates for trash/recycling at PY
- Publish a report on recycling and diversion for PY
- Create a way to measure how much paper and office supplies we buy
- Create ways to calculate impact of waste prevention, buying & recycling practices (III - V)
- Measure number of toner cartridges recycled
- Create a calculation of PY environmental footprint

<http://www.epa.gov/epaoswer/non-hw/recycle/recmeas/resource.htm>

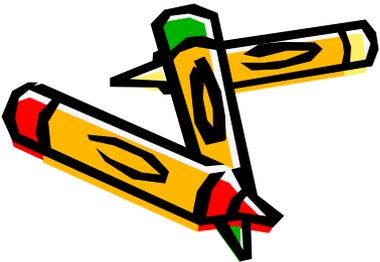
<http://epa.gov/climatechange/wycd/waste/tools.html>



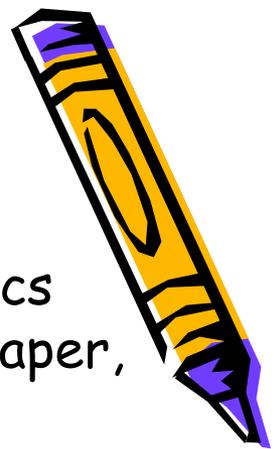
Waste Prevention and Reuse



- Reduce the amount of paper purchased in PY offices (try to prevent virgin paper from being bought)
- Continue the practice of making double sided copying and printing required settings on all computers
- Reduce, through reuse, amount of office supplies ordered
- Hold green meetings, parties, and paperless briefings - promote this more widely & get numbers
- Expand the Use of Workflow Leave Slips and PRs. (ascertain who uses the system already)
- Reduce waste at PY office luncheons through a "bring your own" utensils, napkin and plate policy
- Promote the use of refillable pens.
- Implement rechargeable battery practice & rechargers for batteries for computer mice & keyboards



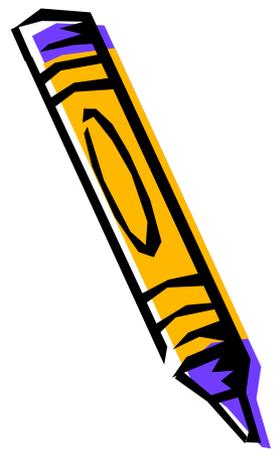
Recycling



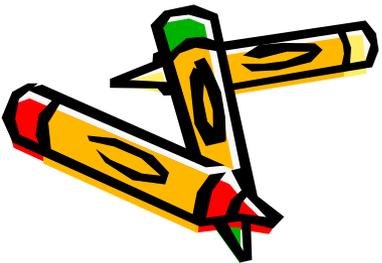
- Refine measurement capacity and set baselines statistics
- Record quarterly numbers for recycling commodities (paper, containers, etc.) (continue)
- Recycle toner cartridges for all printers and copiers (continue)
- Collect and recycle fluorescent bulbs (where not done) - count number
- Recycle electronics equipment and participate in the *Federal Electronics Challenge*
- Increase the recycling of cans, bottles and plastics, paper, and newspapers (out of waste baskets)
- Participate and help promote a "clean your files day" event at least once a year
- Recycle binders, file folders and binder clips
- Institute "Techno Trash" Collection for all of Potomac Yards



Buy Recycled Program

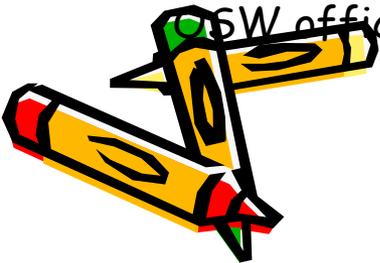


- Increase purchase of office supplies made with recycled content
- Buy paper that is 100% recycled - for all offices in PY
- Buy recycled content building furnishings
- Convene resource group to measure the purchases

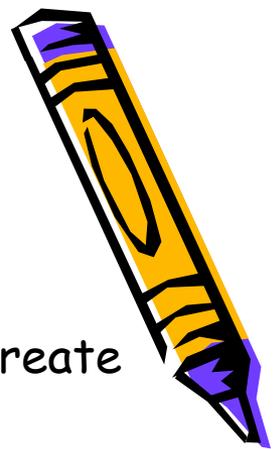


Results

- **Awareness, Engagement and Participation**
- ✓ Develop, circulate and compile results from an employee "environmental" practices survey
- ✓ Transportation - Promote alternate modes of transportation to work (other than automobile) (bike to work day, transit subsidy promotion at Earth Day event) (31+ cyclists, 559.3 miles, trip range was 2-50 miles)
- ✓ Develop and implement structural integrated pesticide management practices for employees
- ✓ Work with PY owners to create opportunity for a "community" green roof awareness and participation
- ✓ Influenced and accelerated the process of putting up signs in the bathrooms about who to call for maintenance (water waste reduction)
- ✓ Held successful Earth Day event, waste free lunch (1 trash can of waste) with over 125 people attended, community speakers, education/participatory event on invasive plant species.
- ✓ Held successful America Recycles Day Event, waste free lunch, community speakers, participatory event on indoor pest information and care. (over 150 people)
- ✓ Held two successful clean up events for Four Mile Run. April: 35 people participated, November: 11 people cleaned up 10 bags of trash and 6 bags of bottles and cans.
- ✓ Increased awareness of and participation in waste free lunch concept - OPP & SW offices and divisions are now sponsoring waste free lunches



Results

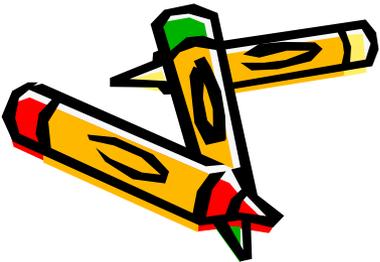
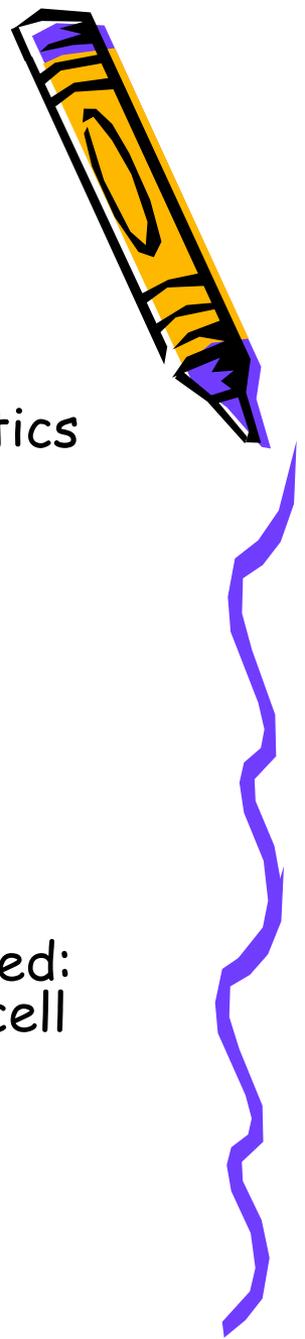


- **Refine the measurement system**
- ✓ Add tonnage of trash to measurement system to be able to create diversion rates
- ✓ Establish baseline statistics on recycling and waste at PY
- ✓ Collect and compile statistics on recycling and diversion for PY
- **III. Waste Prevention and Reuse**
- ✓ Continue the practice of making double sided copying and printing required settings on all computers
- ✓ Expand the Use of Workflow Leave Slips and PRs.
- ✓ Reduce waste at PY office luncheons through a "bring your own" utensils, napkin and plate policy
- ✓ Increased number of people who bring their own utensils and plates at PY functions
- ✓ Held two waste free events (Earth Day & America Recycles Day)
- ✓ Individual offices and divisions held meetings and events (including Holiday parties) that were waste free
- ✓ Research, create and implement alternative to wireless mouse battery



Results

- **Recycling**
- ✓ Refine measurement capacity and set baselines statistics
- ✓ Record quarterly numbers for recycling commodities (paper, containers, etc.) (initiated)
- ✓ Recycle toner cartridges for all printers and copiers
- ✓ Recycle electronics equipment and participate in the *Federal Electronics Challenge*
- ✓ Recycle binders, file folders and binder clips
- ✓ Institute "Techno Trash" Collection for all of Potomac Yards (check that all offices have them for '08)
- ✓ Held recycling opportunities for PY employees, collected: eyeglasses, winter coats, and cell phones (collected 50 cell phones and 4 PDAs and lots of accessories from PY!)
- ✓ Held "free-cycle" events



Results

- Fun
- Teamwork
- Community
- Keeps the subject in our faces in a fun way
- Environmental savings
- Behavioral Changes (over 80% of people bring their own utensils & plates - resulting in only 1 medium trashcan full of trash for 120 people)
- What starts in the office can continue at home

