



**United States Postal Service
BlueEarth Federal Recycling Program
IT Asset Disposition (ITAD)**

- **eWaste Situation and Directives**
- **Federal Recycling Program**
- **The Transaction is Easy**
- **Program Participants**
- **Summary**



Improper Disposal is Harmful to the Environment

- The average U.S. household **spends \$1,407** per year on new electronics
- The average home has **twenty-four (24)** used, unwanted electronics
- **130 million cell phones are retired** each year
- Electronics contain **hazardous materials** (such as lead) that cause health and environmental damage when trashed instead of recycled
- ***Only 15-20% of all used electronics in the U.S. are being recycled***
- ***In a USPS survey, 35% of respondents said that they are not willing to travel ANY distance to recycle electronics at a local collection center***



Policies to Combat Electronics Waste (eWaste)



- **Executive Order 13834:** U.S. agencies must "...dispose of products and services, including electronics, in accordance with statutory mandates..."
- **e-CFR 102-34:** GSA policy on the Disposition of Excess Personal Property¹
- **State eWaste Regulations:** 25 states have passed laws mandating statewide e-waste recycling²

¹http://www.gsa.gov/portal/ext/public/site/FMR/file/Part102-_36.html/category/21858/

²<http://www.epa.gov/osw/conserve/materials/ecycling/rules.htm>

USPS Introduces a Comprehensive and Secure Recycling Program for Federal Agencies

- Supplements Existing Recycling Programs
- Included in National Strategy for Electronics Stewardship
- All Domestic Sites, including
 - Alaska, Hawaii,
 - Puerto Rico, Virgin Islands, Guam
- Includes Agency and Employee
- Small Electronics and Printer Cartridges
- At No Cost for U.S. Federal Agencies
- Simple to Launch and to Use
- Reports Certify IT Asset Disposition



■ **WHAT**

- USPS is assisting U.S. federal agencies to be more green.
- Agencies and their employees can recycle qualified end of life products FREE of charge.

■ **HOW**

- The USPS R2 Certified recycling partner receives residual value in these products.
- The USPS R2 Certified recycling partner pays postage to transport items via US Mail from the federal agency's location to the recycler's destination.

- **The Program Has Two Major Categories**
 1. A recycling program for federal agencies on a national level for official equipment at the agency location
 2. A recycling program for federal agency employees disposal of their employee owned property from home



■ Web based

1. For official equipment only, shipped from the agency location
2. For employee's personally owned equipment only, shipped from home

■ Simple Process

1. Enter information on web site
2. Print label
3. Pack in box (not provided, recommend re-use of boxes...70 lbs. max)
4. USPS picks up with existing mail.



*Provides a Process to Separate Federal Assets
from Employee Owned Equipment*

Official Agency Assets

- Shipped through secure USPS network from an agency location
- No change to policy & protocols for electronics
- Security access is required to process official agency assets on all electronics
 - User name & password
 - Access managed by agency
 - Ink & toner cartridges can be processed by any employee



Employee Owned Equipment

- Recycle personally owned equipment
- Shipped through secure USPS network from employee's home
- No user name and password is needed
- System asks user to confirm item is personally owned
- All qualified personally owned items can be sent



RECYCLE Inkjet and Toner Cartridges



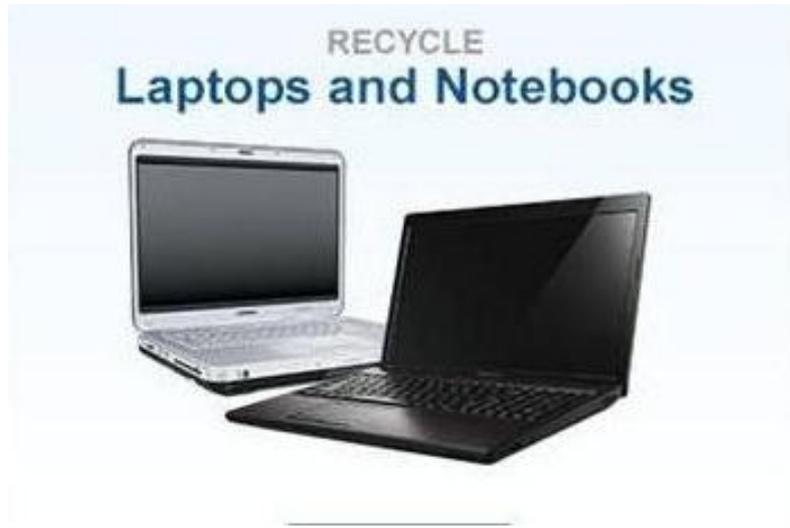
- Media Games & Games Systems
- DVD & Blu-ray Players

RECYCLE Small Electronics



- Cell phones and smartphones
- Tablets/readers
- MP3 players
- GPS devices
- Digital cameras





- ***Accessories may only be sent when packed with cell phones or computers***



- Hand Held Radios (aka Walkie Talkies)
- Two Way Radios (aka CB Radios)
- Office Telephone Systems
- AC Adapters and assorted power cords
- Hand Held Scanners (barcode scanners, inventory scanners etc...)
- Small Fax and Document Scanners
- Postage Machines (not meters)
- Receivers
- Flat Screen Monitors

***No CRT Monitors**



<http://www.fedrecycling.com>

1. Select your Agency

**2. Select Agency Assets
or Personally Owned**

3. Select your Items

Federal Recycling Program

FedRecycling.com

Welcome to FedRecycling.com!

The Federal Recycling Program allows participating government service agencies to recycle empty printer cartridges and various small electronics. We also encourage employees to recycle their own items through this simple recycling program.

How Does It Work?

1. Fill out and submit the form below
2. Print a prepaid USPS® label and tape it to your shipping box
3. Give the box to your postal carrier

This program is free so visit often and help keep these items out of our Nation's landfills.



Let's Get Started

Please select the US Government Agency you work for:

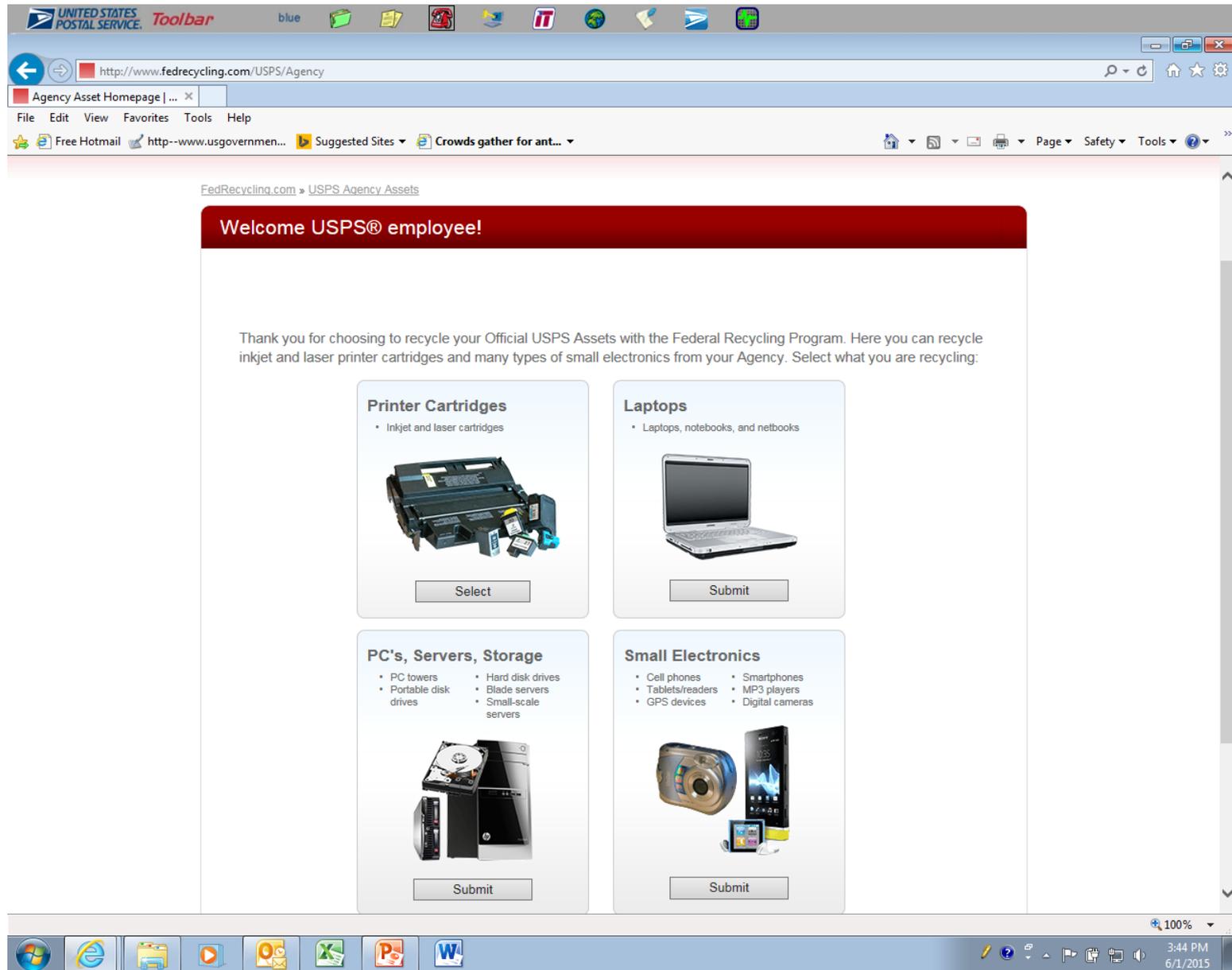
Are you recycling Official Agency or your personal property?

[FAC](#) | [Contact Us](#)



In Cooperation with [Clavier Technologies Group](#)

USPS BlueEarth™ 
 **Federal Recycling Program**



UNITED STATES POSTAL SERVICE® *Toolbar* blue

http://www.fedrecycling.com/USPS/Agency

Agency Asset Homepage | ... x

File Edit View Favorites Tools Help

Free Hotmail http--www.usgovernmen... Suggested Sites Crowds gather for ant...

FedRecycling.com > USPS Agency Assets

Welcome USPS® employee!

Thank you for choosing to recycle your Official USPS Assets with the Federal Recycling Program. Here you can recycle inkjet and laser printer cartridges and many types of small electronics from your Agency. Select what you are recycling:

Printer Cartridges

- Inkjet and laser cartridges



Select

Laptops

- Laptops, notebooks, and netbooks



Submit

PC's, Servers, Storage

- PC towers
- Portable disk drives
- Hard disk drives
- Blade servers
- Small-scale servers



Submit

Small Electronics

- Cell phones
- Tablets/readers
- GPS devices
- Smartphones
- MP3 players
- Digital cameras



Submit

100%

3:44 PM
6/1/2015

- **Secure Chain of Custody - USPS Parcel Return Service Full Network**
- **Package pick-up via the internet**
- **Pallet pick-ups are available – “one label per box on pallet” e.g. 50 boxes, 50 labels**
- **Ability to print more than one label at a time**



- **Steps *Note: Instructions on Each Web Page***
 - **Enter Information**
 - **Print label**
 - **Pack in box** (not provided, recommend re-use of boxes)
 - **Schedule free pick-up** <https://tools.usps.com/go/ScheduleAPickupAction!input.action>

- **Print confirmation page for your records**

- **Track your packages via** www.USPS.com



Search USPS.com or Track Packages



Quick Tools

Ship a Package

Send Mail

Manage Your Mail

Shop

Business Solutions

Schedule a Pickup

No time for the Post Office™? Schedule a free Package Pickup and we'll come get your shipment during regular delivery. To schedule multiple pickups, sign in to your USPS.com account.

* Indicates required fields

Still Have Questions?
[Browse our FAQs](#)

You can also...
[Make changes to a Scheduled Pickup](#)

Where should we pick up?

Your carrier can pick up your shipment free during regular mail delivery if you're using an expedited service like Priority Mail®, Express Mail®, Global Express Guaranteed®, or Merchandise Return services.

Name and address
BLUEEARTH DOT GOV
GEORGE W OLSEN
9845 GERWIG LN
COLUMBIA, MD 21046-1520

[Edit](#)

Service Available

Phone Number:
410 381 1219

Email Address:
GEORGE.W.OLSEN@USPS.GOV

Where should we look for your shipment?

*Where should the carrier look for your shipment?

Other (additional instructions required)

Enter any additional instructions:

FedRecycling Program 300 packages on 3 pallets available at Agency Mail Room between 9:00 AM and 5:00 PM Carrier if you are unable to make this collection today please notify your supervisor.

NOTE: Add Instructions if necessary

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Please select the US Government Agency you work for:

Submit

Admin Log On

[FAQ](#) | [Contact Us](#) | [Schedule a USPS Pickup](#)



In Cooperation with [Clover Technologies Group](#)

Log On

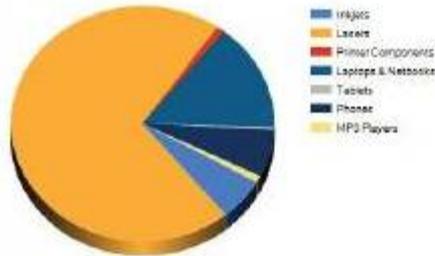
[Administrator Login](#)

Recycling Activities Report for All Agencies

5/1/2013 - 7/25/2013

Results of Agency-owned Asset Recycling

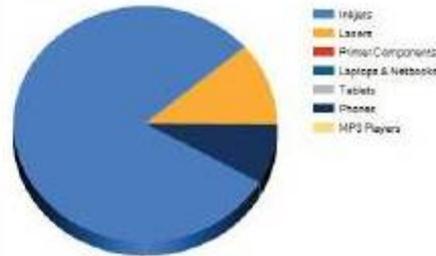
Impact Summary



| Total Units Collected | Total Pounds |
|-----------------------|--------------|
| 30 Inkjets | 3.00 |
| 366 Lasers | 753.96 |
| 5 Printer Components | 1.25 |
| 77 Laptops & Netbooks | 240.00 |
| 2 Tablets | 0.00 |
| 34 Phones | 8.50 |
| 5 MP3 Players | 2.50 |

Results of Employee-owned Asset Recycling

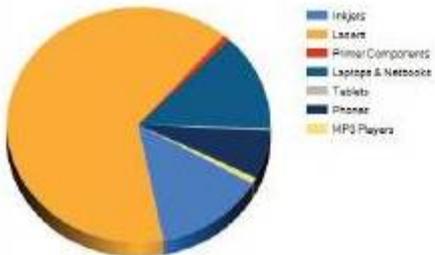
Impact Summary



| Total Units Collected | Total Pounds |
|-----------------------|--------------|
| 49 Inkjets | 4.90 |
| 7 Lasers | 14.42 |
| 0 Printer Components | 0.00 |
| 0 Laptops & Netbooks | 0.00 |
| 0 Tablets | 0.00 |
| 5 Phones | 1.25 |
| 0 MP3 Players | 0.00 |

Total Results

Impact Summary



| Total Units Collected | Total Pounds |
|-----------------------|--------------|
| 79 Inkjets | 7.90 |
| 373 Lasers | 768.38 |
| 5 Printer Components | 1.25 |
| 77 Laptops & Netbooks | 240.00 |
| 2 Tablets | 0.00 |
| 39 Phones | 9.75 |
| 5 MP3 Players | 2.50 |

End-of-life Solution (Pounds)

| Reused | Recycled |
|--------|----------|
| 837.94 | 191.84 |

Recycling Activities Report

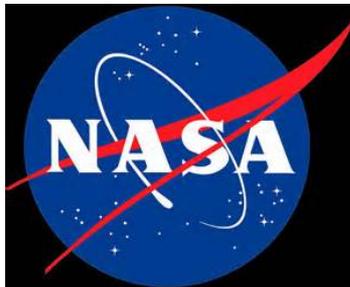
- Accessible by designated individuals
- Contains agency and employee transactions

- **Agency Name**
- **PO Number**
- **Tracking Number**
- **Serial Number**
- **OEM**
- **Model**
- **Description**
- **Pass or fail**
 - **Sanitization method**
 - **Destroyed**
 - **Wiped**
- **Date completed**
- **Recycling vendor**
- **Postal code**
- **Authority code 29**
- **FSC Group 70**

Disposition Reports

- Follows GSA & EPA reporting requirements
- Reports available on line
 - *Access via User Name & Password*
 - *Excel format*
 - *3-4 weeks from date received*





MILLENNIUM
CHALLENGE CORPORATION
UNITED STATES OF AMERICA



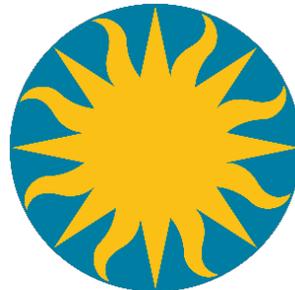


US Army Corps
of Engineers®



USPS BlueEarth™ 
Federal Recycling Program

Program Participants



Smithsonian



Clover Technologies Group ARCOA Group



- When the Electronics are Received
IE: PC, Cell Phones, servers etc.
 - Scanned
 - Serial #
 - Model #
 - Information is documented on the disposition report
 - Hard Drives Degaussed & Shredded



- **eWaste Recycling Made Simple**
- **No Cost to Activate Program**
- **FREE Pick-up**
- **R2 Certified**
- **Proper Re-use, Recycle and Disposal of Products**
- **Transaction Data Captured for Sustainability Reports (ITAD)**



- **Supplements Existing Programs**
- **National Reach 155 Million Mailboxes**
- **Compared to other recycling programs**
 - **No need to wait for a full truck load for pick-up**
 - **Saves storage space**
- **Proven Successes in Sustainability and Recycling Efforts**



Federal Agency has MOU

- **Gain authorization from Agency Administrator**

Agency does not have MOU

- **Complete a Memorandum of Understanding**
- **Provide list of authorized users**





Federal Recycling Program

For More Information

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