

Checklist for:

Module 5: Toxic Chemical Release Inventory

Yes	Part	No	NA		Comments
				<p>1. Has the current version of the Toxic Release Inventory from (Form R) been submitted to:</p> <p>A) the EPA Reporting Center,</p> <p>B) the State Section 313 Contact, and</p> <p>C) EH-1</p> <p>by July 1 for any Toxic Chemical (TC) which has been:</p> <p>(a) Manufactured or Processed in a quantity of 25,000+ pounds during the previous calendar year, or</p> <p>(b) which has been Otherwise-Used in a quantity of 10,000+ pounds during the previous calendar year?</p> <p>NOTE: This requirement applies to all federal facilities with 10 or more full-time employees. [Executive Order 12856]</p> <p>2. Was every Form R checked for common errors (i.e., not closing out each section of the form by entering "NA" in the blank following the last entry, including less than a five page submission for each chemical, etc...)?</p> <p>3. Have the following records been retained at the facility readily accessible for purposes of inspection by EPA, for a period of three years from the date of the submission of the report:</p> <p>A) A copy of each report submitted under 40 CFR 372.30,</p> <p>B) All supporting materials and documentation used to make the compliance determination,</p> <p>C) Documentation supporting the report submitted under 40 CFR 372.30</p>	